1. Completion of IRB member training modules is required by anyone who will be providing effort for research activities.
2. Completion of the initial Einstein required IRB member training modules must be completed **BEFORE** engaging in any research related activities.
3. IRB member training is required a minimum of every two years.
   a. A refresher course is available and can be taken every 2 years for a total of 3 cycles
   b. After the refresher course has been completed for a third cycle, you will have to complete the initial training modules the next time you must complete the training
4. Instruction for accessing training is listed below. This training is available on the internet and can be accessed anywhere there is internet access.

**To access the IRB Member training modules required at Einstein:**

1. go to [www.citiprogram.org](http://www.citiprogram.org) - You can access this anywhere you have internet availability
2. Log in as a new user - remember your username and password.
3. Complete the basic registration information [our facility is Albert Einstein Healthcare Network]
4. Answer the questions as follows:

**Question 1:**

**Question 2:**
Question 3:

* IRB Member
  - Human Subjects Research
  - Clinical Informants
  - Not at this time, thank you.

Would you like to take any of the following optional courses below?
Choose all that apply.
- Good Clinical Practice (GCP)
- Health Information Privacy and Security (HIPPS)
- Responsible Conduct of Research (RCR)

Not at this time, thank you.
Transfers you to your main menu page which will look like this: